



Owensboro Family YMCA

Room Rental Request-2025

1. Reservation Details

Owensboro YMCA Member Y / N

Name of Adult making reservation: _____

Organization name: _____

Address: _____ City: _____ State: _____ Zip: _____

*Phone: _____ *Email: _____ *Adult DOB: _____

2. Select the desired rental space

	Space	Hours	Member	Capacity	Room Description
☐	Downstairs Studio*	0-2	\$55+ tax	20	Aerobics studio w/ mirror. Round tables and padded chairs available. Ideal for small showers/parties.
☐	Downstairs Studio*	2-4	\$75+ tax	20	Aerobics studio w/ mirror. Round tables and padded chairs available. Ideal for small showers/parties.
☐	Tumble Room*	0-2	\$15+ tax	20	Padded Room perfect for cheer practice or little ones w/ energy
☐	Tumble Room*	2-4	\$25+ tax	20	Padded Room perfect for cheer practice or little ones w/ energy
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*YMCA Staff will confirm availability outside of YMCA class/program schedule.

3. Rental Details

Rental Date: _____ Rental time: _____ Estimated Total attendees: _____

Rental Type: _____ Shower _____ Group Celebration _____ Sports practice _____ Other: _____

TOTAL RENTAL COST: _____ DEPOSIT (50% of total rental cost): _____

4. Contract Agreement

I understand the following terms:

- Reservation is not confirmed until 50% deposit received.
- Cancellation may be made with 2 weeks' notice to receive a refund of the deposit.
- Rentals cancelled without 2 weeks' notice will not receive a refund of the deposit.
- The balance is due 7 days prior to the rental.
- There will be a \$50 fee for each 30 min increment invoiced to rentals that exceed their time slot.
- Excessive cleaning after the rental will incur a \$50 charge per hour of cleaning time.
- Set up is permitted 15 minutes before the start of the rental.
- A Certificate of Insurance and roster may be requested for groups.

Reservation Signature: _____ Date: _____

YMCA Staff Signature: _____ Date: _____

STAFF USE ONLY

Booked in Daxko (date): _____ Date Entered on Corporate Calendar: _____
Date Confirmation emailed: _____ Confirmation mailed: _____ Reminder emailed: _____
Deposit amount: _____ Deposit pd date: _____ Balance due: _____ Balance pd date: _____

11/3/25