



## Y-WEE-CARE PARENT/GUARDIAN INFORMATION

Thank you for using the YMCA Y-Wee-Care! We look forward to having your child(ren) with us. The children will be supervised by at least 2 staff identified in YMCA shirts. If you have any questions, comments, or concerns please contact Director of Child Care, Becky Hargitt, 270-663-8227

**Statement of Intent:** Short-term child care is available to YMCA members while they utilize YMCA programs or services. This benefit is only to be used by parents, foster parents, and grandparents using a non-legal guardian form and their child(ren) while they using the facility. Parents, foster parents, and grandparents dropping off children **must stay in the building while using our service**. You may run outside of the building while using our service but must stay in a 2 mile radius and keep your phone on you at all times.

### Our Services

\*Parents, foster parents or grandparents using non-legal guardians form may drop their child(ren) off only after fully signing them in. Children must be with-in the age limit of 6 weeks-approximately 10 years. A registration form must be legibly filled out and signed before children are allowed to stay in our care.

\*A child may be signed in for child care no more than 2 hours each morning and one hour and a half session in the evening. Occasionally children do experience some anxiety at drop-off. We will notify you after 15 minutes if your child is inconsolable, or sooner if requested.

\*A child(ren) may be released only the parent, foster parent, or grandparent using the non-legal guardian form, who has signed the child(ren) in. To permit either parent, or grandparent, to pick up child, please sign both parents' or grandparents' names. Your child(ren)'s safety is our first priority!

\*The responsibility for feeding, medicating, or changing diapers is that of the parent(s). We also require that the child(ren) are taken to the restroom before entering Wee Care. **Staff cannot escort children to the bathroom.** The staff will notify a parent if the need arises. No food, candy, beverage, or gum is allowed in Y-Wee-Care.

\*We do not allow children to bring in personal toys. We do permit electronics, but they must be disinfected upon arrival. Jackets/coats need to be hung on coat hooks. This is to prevent personal items from being lost or broken and to discourage the spread of illnesses.

**Behavior Policy:** Our staff is committed to making sure your child(ren) is well cared for at all times. Our goal is to provide a healthy, safe, and fun environment for all children. All behavioral issues will be resolved fairly and impartially, with equal treatment for all. We do not allow climbing, running, wrestling, or fighting of any kind. Aggressive behavior or unacceptable language will not be tolerated. Behaviors such as hitting, kicking, biting, throwing, or other forms of aggression that result in hurting another child or staff person will not be tolerated; they will be banned immediately and for 365 days after the documented incident.

**Service Offer:** After consulting with the Department of Human Resources, Division of Licensing, it has been confirmed that child care services that operate only while the parent(s) is on the premises are not subject to licensure requirements. Subsequently, this service is not a licensed child care facility. The staff will provide

basic supervision and care during the time your child(ren) is here. The basic care will include facilitating play and socialization, comfort, and ensuring safety.

**WELL CARE POLICY:**

Please keep your child home if they exhibit the following symptoms:

- Fever-100.4 degrees or greater. Staff will provide the parent with a thermometer, if necessary.
- Diarrhea-Runny, water, or bloody stools
- Vomiting-once or more in a 24-hour period.
- Body rash with fever, skin rash.
- Sore throat with fever and swollen glands.
- Severe coughing-Child gets red or blue in the face or makes high-pitched whooping sound after coughing.
- Eye discharge-Thick mucus or pus draining from the eye, pink eye.
- Yellowish skin or eyes
- Lice is present
- Child is irritable, continuously crying, or requires more attention than we can provide without harming the health and safety of other children in our care.
- Any other contagious disease or infection.

Y-Wee-Caregivers shall be the final determinant of a child's state of health in our care. Please return when the child is symptom free for at least 24 hours or present a physician's note stating your child is not contagious.

**COVID-19 SPECIFIC GUIDELINES:**

- Wash your child's hands with soap and water in the Family Restroom before drop off
- Give your child an opportunity to use the restroom before drop off
- Children must use sanitizer upon entry
- Temperatures will be taken upon entry
- We do not provide diapering service
- Updated registration forms are required
- Schedule your next-day visit with us before you go

**Wee Care Hours of Operation:**

**Monday-Thursday:**

8:30am-10:30am

**(one-or two-hour time slots are available)**

4:00pm-7:00pm

**(choose one time slot between 2 available sessions: 4-5:30pm and 5:30-7pm)**

**Friday:**

8:30am-10:30am

**(one- or two-hour time slots are available)**

- During this time, reservations are necessary to ensure your spot. There is a maximum capacity of 10 children at a time. If you wish to drop in, please be aware that you may be turned away if we are at capacity.
- Reservations can be made 24 hours in advance by calling 270-926-9622.
- If there are no reservations 30 minutes prior to closing time, Wee Care will close early.

- To ensure everyone has equal opportunities, reservations will be taken 24 hours in advance (no sooner). Monday reservations will be taken as early as Friday.
- We are taking this time to update everyone's registration paperwork; filling out a new form is mandatory before service is provided.
- Holidays hours may vary.
- In the event of inclement weather, Y Wee Care will be closed in the mornings if both Daviess County and Owensboro Public School systems are closed. If roads conditions are safe by evening, Y Wee Care will be possibly be open for the evening hours. Please call the YMCA to verify.

