

2020 YMCA Summer Camp Registration

Please only list **ONE CHILD PER FORM** and attach a recent **WALLET SIZE PHOTO AND IMMUNIZATION CERTIFICATE**.

Print legibly, complete all fields and include your \$25 registration fee

Circle T-shirt Size: YS YM YL AS AM AL

Email address

(to receive important program updates and registration information)

CHILD'S INFORMATION

First name Middle initial Last name Date of birth / / Gender M or F

Race (circle one) Caucasian/white African American/black Multi racial Asian American Native American Native Hawaiian/Pacific Islander Other

Physical conditions/special needs/IEP

Medications/Allergies

To better serve your child, please circle if he/she has been diagnosed with any of the following:

ADD/ADHD Convulsions Bleeding/Clotting Disorders Autism Aspergers Fragile X Cerebral Palsy Bipolar Disorder Tourettes

Rhett Syndrome Down Syndrome Chronic Health Problems Asthma/Severe Allergies Heart defect/disease Diabetes Other

Name of Child's School

Grade in School (2020-2021)

Number Site Preference: ___ Owensboro YMCA (childcare assistance option) ___ Lewis Lane ___ Bellevue Baptist

1st PARENT/GUARDIAN

Name Relationship to Child Date of Birth / /

Address City State Zip

Primary phone Cell Phone (for emergency communications)

Work phone Employer

2nd PARENT/GUARDIAN

Name Relationship to Child Date of Birth / /

Address City State Zip

Primary phone Cell Phone (for emergency communications)

Work phone Employer

UNITED WAY INFORMATION

School lunch classification ☐ Free ☐ Reduced ☐ Full pay Ethnicity ☐ Hispanic ☐ Non-Hispanic

Veteran status (circle any that apply) Parent is current active military Parent is a veteran Neither parent is a veteran Unknown

INSURANCE INFORMATION

Health insurance company Policy number

Name of physician Physician phone

What is your preferred hospital in the event that your child needs medical attention

Hospital Phone Number

PLEASE LIST ANY ADULT OTHER THAN THE ABOVE THAT MAY BE PICKING UP THIS CHILD OR THAT MAY BE CONTACTED IN AN EMERGENCY

Name Relationship to Child Phone 1 Phone 2

Name Relationship to Child Phone 1 Phone 2

The YMCA has permission for my children to be photographed and/or interviewed for promotional purposes (circle one) Yes No

You must choose one option below to process your registration. Drafts will occur each Monday of the current week, unless otherwise scheduled through our registration office.

☐ I am currently on draft. Please use the account on file ending in _____. Authorized account holder signature _____

☐ Full payment attached. (Check or money order only!) ☐ I would like to pay by credit card.

☐ I am authorizing a NEW bank draft from my checking account and I have attached a voided check.

I have the legal authority to sign up the child named on this form and to the best of my knowledge the information on this application form is complete and accurate. I understand that my application will not be processed unless it includes the full fee or automatic draft authorization. I understand that the YMCA prohibits staff members from being alone with children they meet in YMCA programs outside of the YMCA. This includes but is not limited to baby-sitting, tutoring, sleep-overs, etc. In the event I cannot be reached in an emergency, I hereby give permission to the director of the program or designee to secure emergency medical services, including transportation and medical care. I also give permission for the attending physician to order injections, anesthesia or surgery for this child as named above. I understand that medical and accident insurance is the responsibility of the parent or guardian. I understand that this release may be revoked by me at any time by written request.

Signature

Date



Owensboro Family YMCA

Summer Camp 2020 Registration Form

Ages 5-12

To reserve a slot for your child in the YMCA Summer Camp 2020, check and the weeks you plan for your child to attend and pay a \$15/week non-refundable deposit that will be applied to your weekly draft. If changes in planned attendance occur, please notify the registration office immediately. Our on-site camp staff cannot take payments or communicate on behalf of families.
Failure to give a notice of changes will result in the parent being financially responsible for the week regardless of attendance.

Child's Name: _____

Check Here	Session Dates	Parent Initials
	May 18-22	
	May 26- May 29	
	June 1- June 5	
	June 8 - June 12	
	June 15- June 19	
	June 22- June 26	
	June 29- July 3	
	July 6- July 10	
	July 13- July 17	
	July 20- July 24	
	July 27- July 31	
	August 3-August 7	

One-time childcare registration fee: *this is an annual fee that applies to after school, holiday camp, and summer camp.*

\$25 per child

Camp Fee per child: *includes lunch & snack daily*

\$95 a week for members of YMCA

\$125 a week for non-members of YMCA

____ Check for a \$5/weekly multi-children discount; list names of children:

____ Check for a \$20/weekly fee for 6:30 a.m. early drop off option

Check your child's age group. The age should reflect the age that they will be on June 1, 2019.

____ 5-6

____ 7-8

____ 9-10

____ 11-12

****STATE ASSISTANCE ATTENDANCE RULES STILL APPLY****

-A child is permitted ONLY 5 absences per month on State assistance. The Owensboro Family YMCA will be your selected site if you are using State Childcare Assistance.

**FOR YOUTH DEVELOPMENT
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY**



Allergies

Please list any allergies (food, bites, stings, seasonal, etc) and their severity below:

Dietary Restrictions

Please list any dietary restriction for medical or health reason:

Medication

Please list any medication to be given on a regular basis as well as what it is for below:

Parent Signature: _____

Date: _____



The following information is important for the safety and protection of your child and includes the Owensboro Family YMCA's Child Abuse and Prevention Parent Statement of Understanding. Please read this information and sign below.

- I understand that my child will not be released to any person(s) not listed on the registration form. Adults only are permitted to pick up; no one under the age of 18 can sign a child out.
- I understand that I am responsible to walk my child to their group and not to leave my child at the YMCA unless a YMCA Camp staff member is there to receive and supervise my child.
- I understand that it is my responsibility to sign my child in the morning and sign my child out before leaving in the afternoon.
- I understand that the YMCA is mandated to report any suspected cases of child abuse or neglect to the appropriate authorities for investigation.
- I understand the behavior policy and that whether my child's actions deserve a behavior report is at the discretion of the supervising staff member. The YMCA has a zero tolerance for violence.
- I understand that if my child receives a behavior report they must be picked up and go home for the rest of the day.
- I understand the policy on sickness and that my child will be sent home if they are ill.
- I understand that my child and their clothing WILL get dirty and/or wet during summer camp. The YMCA is not responsible for damages.

- I understand that the YMCA is not responsible for lost, stolen, or damaged items.
- I understand that the YMCA program requires that my child be potty trained. I also understand that in the event that staff feel that my child is not potty trained, my child may be disenrolled from the program.
- I understand that the YMCA will provide my child with a lunch and snack, but I am responsible for feeding my child breakfast every day before camp.
- I understand that my child will need a change of clothes, sunscreen, a towel, and a water bottle daily and that I am responsible for providing these items.
- I understand that my child MUST wear tennis shoes every day and that flip flops must stay in my child's swim bag and only be worn at the pool.
- I understand that the YMCA is a Christian facility and my child will be exposed to Christian morals and values.
- I understand that YMCA staff and volunteers are not allowed to babysit or transport my child.
- I understand that my child should not receive gifts, letters, or phone calls from YMCA staff or volunteers, and I should report this if it happens.
- I understand that my child should not receive any email or personal address of a YMCA staff or volunteers, and I should report this if it happens. This includes the last day of the program.
- I understand that should a person arrive to pick up my child who appears to be under the influence of drugs or alcohol, for the child's safety, staff will contact the police.
- I understand that the Director may discontinue care for any of the following reasons:
 - 1) Parent has not submitted required paperwork or paperwork is inaccurate;
 - 2) Payment is late or unpaid
 - 3) Child is determined to be dangerous (physically, sexually or verbally aggressive or threatening) to other children or staff;
 - 4) Child is determined to have a medical, developmental, or emotional condition that is beyond the scope of the camp program's licensed ability to care for the needs of the child.

By signing below, I verify that I understand all of the statements listed above and will adhere to the policies of the YMCA Summer Camp.

Parent Signature: _____

Date: _____

Parent Handbook Acknowledgement & Additional Documents

I, (print parent name) _____ have received a copy of the handbook and I have read and understand all policies in the Owensboro Family YMCA Childcare Handbook. I agree to abide by all policies and procedures and understand it is my responsibility to be advised of all items in the handbook.

INTEGRATED PEST MANAGEMENT (IPM) NOTIFICATION:

We have implemented an Integrated Pest Management (IPM) program in order to control pests in a way that minimizes economic, health and environmental risks via a monitoring and inspection program and the judicious use of pesticides. The individuals who apply pesticides are properly certified in keeping with applicable legal requirements for the IPM program. We usually plan our pesticide application to be done on the weekends when the center is closed, but we can notify you if requested below.

PRINT Parent Name

Parent Signature

Child Name

Date

**Owensboro Family YMCA
PARTICIPANT WAIVER FORM ACKNOWLEDGEMENT**

I expressly acknowledge that there are certain dangers, risks, illnesses and personal injuries inherent in participating in the YMCA's programs, events, classes, and/or other activities, which may result from unavoidable accidents or injuries, athletic activities, sports programs/classes, the use of any equipment, exercise, or other activities or from my or my minor child(ren)'s or ward(s)' physical condition. I understand that the YMCA and its employees, agents, counselors, teachers, trainers, representatives, successors and assigns assume no responsibility for loss, damage, illness or injury to person or property that I or my minor child(ren) or ward(s), if applicable, may sustain as a result of my or their physical condition or resulting from my or their participation in any activities, programs, events, classes, the use or non-use of any equipment, exercise, horseback riding, archery, field trips, waterfront and pool activities, canoeing/boating, campfires, hiking, high ropes and other challenge courses, or any other activities, classes, events, or programs at and/or sponsored by the YMCA.

I expressly acknowledge, on behalf of myself and my minor child(ren) and ward(s), heirs and executors, that I voluntarily assume the sole risk for any and all dangers, illnesses and personal injuries that may result from my or my minor child(ren)'s or ward(s)' participation in any events/activities/programs/classes while at the YMCA and/or sponsored by the YMCA. I also acknowledge that the YMCA often uses photographs, videotapes, television programs, motion pictures, tape recordings, or other similar media for promotional purposes. I hereby consent to the use of my and/or my minor child(ren)'s or ward(s)' name(s) and/or likeness(es) in such materials to be exhibited and used for advertising, trade purposes, solicitation of patronage, promotional purposes, or other similar purposes, even if my and/or my minor child(ren)'s or ward(s)' name(s) and/or likeness(es) are an integral part of such photograph, videotape, television program, motion picture, tape recording, or other similar media.

RELEASE

In consideration of the YMCA allowing me and/or my minor child(ren) or ward(s) to attend and/or participate in any programs, events, classes, or other activities at the YMCA and/or sponsored by the YMCA, I hereby, for myself, my minor child(ren) or ward(s), heirs, and executors, waive, release and forever discharge the YMCA and its employees, agents, counselors, teachers, trainers, representatives, successors and assigns, from and against any and all rights and claims for any loss, damage, illness or injuries to person or property sustained as a result of my attendance and/or participation in any such programs, events, classes, and other activities, whether or not such loss, damage or injury results from the negligence of the YMCA and its employees, agents, or representatives or from some other cause. My agreement to release the YMCA does not include any loss, damage or injury that results from the YMCA's gross negligence or willful, wanton, or reckless misconduct.

I further waive any and all rights to inspect or approve the photograph, videotape, television program, motion picture, tape recording or other use of my and/or my minor child(ren)'s or ward(s)' name(s) and/or likeness(es), including any written article, script, caption or other writing that may accompany such use of my and/or my minor child(ren)'s or ward(s)' name(s) and/or likeness(es). I hereby, for myself, my minor child(ren) or ward(s), heirs, and executors, waive, release and forever discharge the YMCA and its employees, agents, counselors, teachers, trainers, representatives, successors and assigns, from and against any and all liability, claims, losses, costs, expenses or damages for libel, slander, invasion of privacy, conversion, defamation, appropriation of likeness or any other claim based on the use of my and/or my minor child(ren)'s or ward(s)' name(s) and/or likeness(es) in any such materials.

INDEMNIFICATION

I hereby represent and warrant to the YMCA that I have the authority to execute this Participant Waiver Form on behalf of myself and/or on behalf of my minor child(ren) or ward(s) as parent, guardian and/or next friend, if applicable. In the event of any misrepresentation or breach of the foregoing warranty by me, or in the event that I, my minor child(ren) or ward(s), or any other person nevertheless asserts any claim against the YMCA arising out of my or my minor child(ren)'s or ward(s)' participation in any program, event, class or other activity as set forth herein, I agree to indemnify, hold harmless and defend the YMCA from and against any and all liability, claims, losses, costs, expenses or damages resulting therefrom, including, but not limited to, claims of loss, damage, illness or injury to person or property whether or not such loss, damage, illness or injury results from the negligence of the YMCA or from some other cause.

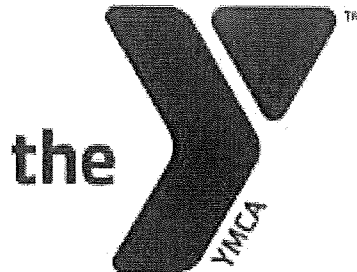
ACCEPTANCE

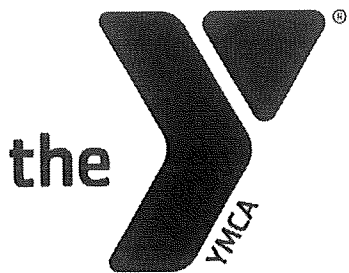
I expressly acknowledge and agree to the terms and conditions set forth on this Participant Waiver Form.

Signature of Participant or Parent/Guardian
of Participant(s) under the Age of 18

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Name(s) and Age(s) of Participant(s) under the
Age of 18, If Any





**FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY**

PLAY AND EXCEL BEFORE AND AFTER THE SCHOOL BELL

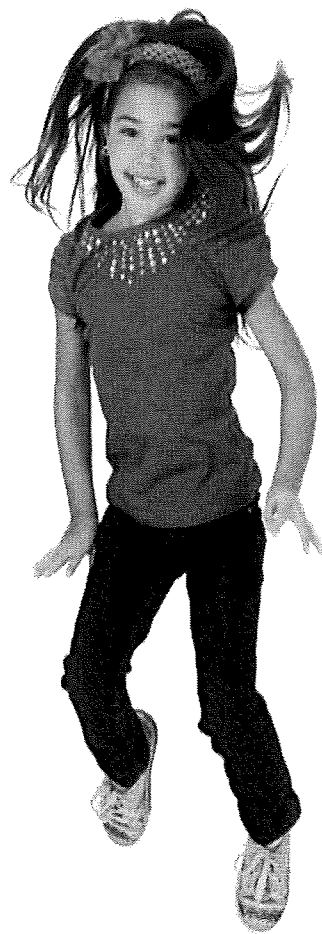
YMCA Child Care Services Family Packet and Program Guidelines

WELCOME TO THE FAMILY

You have chosen a fun and unique experience for your child – why not treat your family to a membership? YMCA membership gives you access to reduced rates on child care, youth sports, swim lessons and more!

SEE OUR UPDATED CHILDCARE POLICIES:

- Payment Procedures
- Enrollment and Custody
- Sign In and Sign Out Policy
- Late Pick Up
- Suspicion of Child Abuse
- Medication, Illness, and Injury
- Staff Overview
- Behavior & Zero Tolerance Policy
- General Rules
- Transportation



For any questions or communication needs, please contact Kristi Harrison,
Director of Child Care at Kristi@owensboroyymca.org or **270-663-8203**.
Visit us online at owensboroyymca.org.

PAYMENT PROCEDURES

All fees must be paid in advance of care. Participants will not be transported to afterschool care or permitted at camp if payments are more than one week behind. If payments are late 3 or more times per year services will be terminated. On site staff cannot accept payments; all transactions must be handled through the registration office.

ENROLLMENT AND CUSTODY

At the time of enrollment, parents are to provide all court ordered paperwork if any parties are not to have contact with a child enrolled in the YMCA Afterschool Program. Paperwork must be court ordered and indicate who is the primary residential parent or if both parents have shared parental custody. Please notify the Site Director of any unusual circumstances in order to provide the safest care for your child.

SIGN IN AND SIGN OUT

YMCA Policy dictates that all children must be signed in and out by an appropriate parent or guardian at least 18 years of age. When signing in and out, include your initials, date and time. DROP-OFFs are not permitted. Children must be signed in by a parent or guardian.

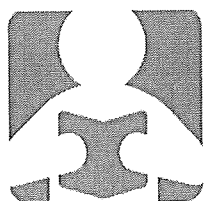
Anyone picking up a child may be asked to show proof of identification. Any changes to the pick-up list must be in writing or sent via email. Please remember that phone calls are not accepted. For your protection, children will not be released to any person other than the parent or other persons authorized to pick up the child on the enrollment form. For your child's safety, should any person who appears to be under the influence of drugs or alcohol arrive to pick up your child, our staff will be required to contact another person on your child's registration form. If no one is available, we are required to call law enforcement.

LATE PICK UP

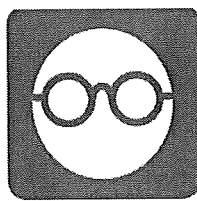
The YMCA Care closes at 6:00 p.m. Late charges of \$1.00/minute begin accumulating at 6:01 p.m. These fees are due at the time of pick-up. Emergency numbers listed on the child's registration form will be called; if no one responds, authorities will be alerted. If 3 late pick ups occur in a given school year, all child care services (afterschool, holiday camp, and summer camp) will be terminated for that school year.

SUSPICION OF CHILD ABUSE

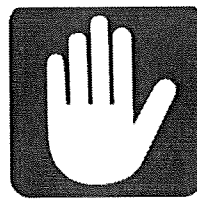
It is our legal obligation to report any suspicion of child abuse or neglect to the Child Protective Services Unit. Any suspicions will be reported immediately with the child's safety and well-being as the sole consideration.



KNOW



SEE



RESPOND

"OUR STAFF KNOW HOW TO SEE AND RESPOND TO CHILD ABUSE."

MEDICATION

In order for the Y to dispense medication for your child, the following is required:

- 1) A medication form must be filled out daily in order to dispense (see Site Director).
- 2) Medication must be in the original bottle for the person it was prescribed, with the dosage for the day only.
- 3) The parent or guardian must bring in the medication and give it to the Site Director. YMCA is not permitted to administer any medication such as: Tylenol, Neosporin, etc. unless we have a note from a physician on letterhead.

ILLNESS OR OTHER CONDITIONS

Food allergies and special conditions must be written on the registration form and communicated verbally to Site Director.

To ensure the health and well being of all children in our program, if a child has a contagious illness, infection or fever of 100 degrees, DO NOT send your child to YMCA care. Families will be contacted immediately to make arrangements for their child to be picked up from the program within 30 minutes.

We will check for headlice when indicators are present. If your child has a confirmed case of lice, we require a Doctor's statement that your child is nit-free to return to care.

WHAT HAPPENS IF MY CHILD IS INJURED?

The Site Director will take whatever steps necessary to obtain emergency medical care. These steps may include, but are not limited to, the following:

- 1) Attempts to contact a parent or guardian.
 - 2) Attempts to contact persons listed on the emergency information if parent or guardian cannot be reached. If we cannot reach you, we will do the following:
 - 3) Call an ambulance or paramedic.
 - 4) Have the child taken to an emergency hospital in the company of a staff member.
- Sickness and accident insurance is the responsibility of the parent or guardian.

SUPERVISION OF YOUR CHILD

Who is watching my child?

Our staff consists of mature and enthusiastic individuals who help us provide a quality, safe, and FUN program. Reference checks are conducted, documented and filed on all employees working with children along with a criminal history background check.

All staff members receive over 15 hours of intense YMCA training that covers how to use positive discipline as well as how to detect and report child abuse. They learn songs, games, and arts & crafts projects. Specific staff members are also certified in CPR and First Aid.

How many staff will be watching my child?

We operate on the following maximum ratios:

Ages 4 to 5 years	1:14
Ages 5 to 7 years	1:15
Ages 7 and older	1:20

CAN STAFF BABYSIT?

Staff members are not allowed to be alone with children; this includes babysitting and inviting staff members into children's homes unless one of the following conditions exists: Staff and child's family have a relationship that predates the staff member's employment or child's enrollment in the program. Staff and child's family are related.

BEHAVIOR POLICY

Our staff wishes to work with you and your child to have the best experience possible. We try to redirect any misbehavior and provide an atmosphere of structure and fun. We do not have licensed teachers or behavioral specialists on staff and cannot provide one-on-one care or supervision.

In some cases, if the problem is severe and is disrupting our programming, our staff will speak to you or write a behavior report explaining the incident.

Upon receiving a behavior report, we will ask the parent/guardian to provide a written plan of correction signed by the parent/guardian and the child. This plan of correction must be in place before the next time of care, or care will be refused. In the report, we will ask for help and guidance resolving any behavior problems so that we may offer a safe, healthy, and happy environment for all children.

Behavior reports are not tracked by program, they are tracked by child. Behavior reports can occur during afterschool, holiday camp, or summer camp. Here are the measures the YMCA will take in regards to behavior reports:

1 behavior report = a signed plan of correction

2 behavior reports = 1 day suspension from program

3 behavior reports = termination from child care services* for one year from the date of incident

There is zero tolerance for physical violence at the YMCA. Termination from child care services will be immediate in the event a child causes bodily harm to oneself, another child, or staff member during our care.

**Child care services include: afterschool care, holiday camp, and summer camp. This termination excludes aquatics and sports leagues, when parents must be present.*

GENERAL RULES

- **Please no gum, outside toys, or electronics** (they will be confiscated and returned upon departure). A Doctor's note must be provided for special circumstances.
- **No caffeinated drinks** (they will be confiscated and returned upon departure).
- **No vending machine money** (we do not have staff to escort children, and it provides an atmosphere of exclusion).
- **Do not send food that needs to be prepared** (ex: popcorn, leftovers, etc.)
- Children may **not** be signed in and out multiple times during the day.
- When the weather is 55-95 degrees we will be going on the playground, permitting there is no rain or severe weather. Please dress appropriately.
- On designated days, please pack a swimwear and towel. Swimmers must shower before pool usage and take a swim test each session. Swimming is a privilege and will be revoked if horseplay, excessive spitting, splashing or unsafe behavior is exhibited.
- We do not operate afterschool care when school is called off early due to weather.
- Clothing promoting tobacco, alcohol, or displaying vulgar language is not permitted.

TRANSPORTATION

The YMCA will provide transportation from most local schools to our afterschool program at 900 Kentucky Parkway and to scheduled field trips during summer camp. If a child exhibits unsafe behavior during transportation it is the right of the YMCA to discontinue transportation services.